

TECHNOLOGYONE CONNECTED CONTENT



Centrally control document access and distribution across your TechnologyOne solutions

- Spend less time searching for documents
- Reduce or eliminate document duplication
- Secure document storage
- Improve version control
- Full audit of document access
- Automatically apply records management controls
- Respond faster to requests for documentation
- Improve internal and external service levels



CHALLENGES

Whether you are a government entity or a business, it can be an enormous challenge to manage vast amounts of documentation across your organisation.

These challenges include:

- Information overload
- Managing content variety and diversity
- Accessing valuable content trapped in siloed systems
- Time spent searching for documents
- Time and resources wasted on creating content that already exists
- Difficulty enforcing legislative compliance and business processes around content use
- Responding slowly to customer or constituent requests for information

Overcome these challenges by automatically capturing content and managing it centrally

To simplify the complexity of managing content across your enterprise, TechnologyOne offers a single, purpose-built repository, which enables your organisation to manage all documents captured in TechnologyOne enterprise systems.

Advantages of enterprise integration:

- Reduce the risk that relevant documents will not be found easily
- Provide better access to business information
- Documents captured in one system are available for other business activities
- Easy access to documents to answer requests for information



THE SOLUTION

The solution is Connected Content

Connected Content means that information captured in any TechnologyOne product can be automatically accessible to users of any other TechnologyOne product that references the same document.

TechnologyOne uses a centrally controlled repository to manage and profile documents registered in any of its systems. A document is automatically profiled according to its business context and is made available to other systems based on this profile.

Documents can also be accessed directly from the repository using comprehensive search facilities.

CONNECTED CONTENT IS SOPHISTICATED AND EASY TO USE



Capture

Connected Content works seamlessly in the background to capture information centrally. You can remain within a familiar workplace to focus on core tasks – Financials, Human Resources and Payroll, Asset or Supply Chain Management – while your documents are automatically captured in the Connected Content central repository.

Classify


Without any additional effort, key information about a document is automatically recorded to provide business context, which enables it to be used in other systems and for effective decision-making.

Access

Retrieving a document has never been so easy because information from all elements of your business can be found quickly, regardless of the system or process in which it was captured. For example, documents on suppliers, projects or contracts can be accessed in the same central platform of Connected Content. Security can also be applied within this platform to control and manage user access.

Manage

Documents captured in the centralised store can be managed to meet legislative compliance obligations such as Public Records and Freedom of Information (FOI), which assists in legal discovery. Importantly, these documents are automatically captured as part of your business process, without users needing to know or understand compliance requirements.



TechnologyOne Connected Content streamlines information access and searching, reduces the cost of managing content, and helps you unlock the value of your enterprise-wide content.

HOW DOES IT WORK?

You can easily search for and manage all content across multiple systems through a central repository

Imagine you can find the documents you want without having to access five different business systems, where all documents about a transaction are available in the interface where you most commonly work.

With Connected Content, documents and associated information are automatically captured in a central store in the course of standard business processes; without additional input. Document management is much easier because you don't need to complete details about every single document or consider where to save it.

You can be confident that you are accessing the most recent version of the document from your usual workplace. Information in the central store is seamlessly updated from other business systems, such as TechnologyOne Financials.

You are able to restrict access to confidential or sensitive documents within the document store to appropriate groups within your business.

Connected Content streamlines the way you process, manage and dispose of information in your organisation across multiple, yet related systems.

It is automatic, efficient and secure.



VALUABLE FEATURES

Access documents quickly and easily

You can navigate seamlessly between TechnologyOne enterprise business systems and the document repository without considering which system you are in. Advanced document management functions such as version control and full text search help you find the information you need quickly and easily. You can also search for documents using key information about them and the business entities to which they relate.

Meet legal and business requirements for document auditing

A complete history of actions performed against documents captured in the central store is automatically recorded and further changes to document information can also be tracked.

Reduce storage of duplicated documents

Each document is stored once but can be accessed from many applications. Documents no longer need to be duplicated in each business system, or saved by many users in multiple network folders.

Work in a familiar environment

TechnologyOne's integration with Microsoft Office, Outlook and Windows Explorer helps you to capture information from these interfaces and automatically makes it available in other TechnologyOne applications. For example, an email saved from Outlook against a contract in the repository will be automatically available within the relevant TechnologyOne system, such as contract management.

Simplify document management

Connected Content removes the need to create and administer complex folder structures on network drives and simplifies backup procedures as all documents are stored in one place.

About TechnologyOne

TechnologyOne (ASX:TNE) is a leading enterprise software solutions provider. For more than 20 years we have been providing deeply integrated software solutions for business, government, financial services, health and community, education and utilities organisations. Tens of thousands of people each day use our world class solutions, which we develop, implement and support.

Our organisation wide solution suite, integrated solutions, and custom designed solutions provide world-class services that are based on leading edge technology and are backed up by a substantial R&D program, providing our customers with a long-term, secure and valuable partnership. TechnologyOne employs more than 700 people and has a presence in seven countries.

AUSTRALIA

FREE CALL: 1800 671 978

BRISBANE

Level 11, TechnologyOne HQ
540 Wickham Street
Fortitude Valley QLD 4006
Phone: +61 7 3167 7300

SYDNEY

Level 4, 76 Berry Street
NORTH SYDNEY NSW 2060
Phone: +61 2 9460 1000

MELBOURNE

Level 4, 420 St Kilda Road
MELBOURNE VIC 3004
Phone: +61 3 9526 4300

CANBERRA

Level 11 Canberra House
40 Marcus Clarke Street
CANBERRA ACT 2600
Phone: +61 2 6198 6000

ADELAIDE

203 Fullarton Road
EASTWOOD SA 5063
Phone: +61 8 8373 8500

DARWIN

Level 1, Paspalis Centrepoint
48-50 Smith Street Mall
DARWIN NT 0800
Phone: +61 8 8943 0600

PERTH

1 Agnew Way
SUBIACO WA 6008
Phone: +61 8 9210 2300

HOBART

Melville House, 35 Melville Street
HOBART TAS 7000
Phone: +61 3 6231 5338

NEW ZEALAND

FREE CALL: 0800 174 091

AUCKLAND

Level 14, West Plaza,
1-3 Albert Street
AUCKLAND 1010
Phone: +64 9 915 9300

WELLINGTON

Level 8 TechnologyOne House
86 Victoria Street
WELLINGTON 6011
Phone: +64 4 913 8300

UNITED KINGDOM

LONDON

Technology One UK Limited
Siena Court, The Broadway
Maidenhead Berkshire SL6 1NJ
Phone: +44 870 770 8874

MALAYSIA

KUALA LUMPUR

Technology One Corporation Sdn Bhd
Level 36, Menara Maxis
Kuala Lumpur
50088 KUALA LUMPUR
Phone: +603 2615 0106



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For additional information, visit www.TechnologyOneCorp.com